

Low Coniscliffe & Merrybent Parish Council

Morley Bank
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02nd February 2016

Dear Sir/Madam

I HEREBY SUMMON YOU to attend the meeting of the Parish Council at St Edwins Church Hall, High Coniscliffe on **Monday 8th February 2016**, at 7.00pm. Please forward any Apology for Absence to the Clerk, prior to the meeting.

Yours faithfully

Rachel Mackay
Clerk to the Parish Council

AGENDA

- 1 Apologies for Absence.
- 2 Declarations of Interest.
- 3 Public Forum Issues.

PARISH BUSINESS

- 4 Minutes of Last Meeting (to be adopted and signed).
- 5 Matters Arising from the Previous Minutes.
- 6 Finance/Accounts
 - a) Invoices to Approve: Clerks Salary & PAYE
 - b) Balances at Bank.
- 7 Planning Proposals: (if any).
- 8 Planning Decisions: (If any).
- 9 Highway Matters.
 - a) Matters to be reported ie potholes in roads etc.
- 10 Parish Matters.
 - a) Matters to be reported.
 - b) Clerk Resignation/Vacancy.
 - c) High Speed Broadband.
 - d) Elm Ridge Planting.
 - e) Flower Tub Location.
- 11 Items for Future Consideration:
- 12 Correspondence. ** clerk to read?*
- 13 Feedback from any Meeting/s Attended:
- 14 Date of Next Meeting.

Member/s of the parish are welcome to attend Parish Council meetings, and if they so wish, discuss issues during the 'Public Forum' item, at the discretion of the Chair.