

**LOW CONISCLIFFE AND MERRYBENT PARISH COUNCIL**

9 Woodcrest Road  
Darlington  
Co Durham  
DL3 8EF  
01325 463279  
[markbail@aol.com](mailto:markbail@aol.com)

6 July 2016

Dear Sir/Madam

I hereby summon you to attend a meeting of the Parish Council at St Edwins' Church Hall, High Coniscliffe on Wednesday 13 July 2016 (7.00 pm). Please advise any apology for absence to the Clerk in advance of the meeting.

Thanks,

Mark Bailey  
Clerk to Parish Council

**AGENDA**

1. Apologies for absence
2. Declarations of interest
3. Public forum
4. Minutes of last meeting (to be adopted and signed)
5. Matters arising from previous minutes
  - Bus shelter renovation
  - Parish Event 12 June, review successes and learning points
  - Speed visor update
  - Damage to traffic islands in Merrybent
  - Parish handyperson
6. Finance and accounts
  - Expenses to approve
  - Bank account balance
  - Audit of year end accounts for 2015/16
7. Planning applications and decisions
8. Highway matters
9. Parish matters
10. Items for future consideration
11. Correspondence
  - Development plan for Darlington, workshop 4 August
  - Insurance 2017
  - Finance training session, 8 September
12. Information from meeting(s) attended
13. Date for next meeting – proposed for 14 September

**Member(s) of the Parish are welcome to attend Parish Council meetings and may contribute during the Public Forum item (at the discretion of the chair).**