

LOW CONISCLIFFE & MERRYBENT PARISH COUNCIL

BANK RECONCILIATION 2016/2017

BALANCE C/F AS PER BANK STATEMENT 31 MARCH 2016			£1354.44
TRANSACTION DETAILS	PAYMENTS/OUT	RECEIPTS/IN	BALANCE
April 2016			
Chq 371 : To Petty Cash	74.09		
Chq 368 : HMRC Clerks PAYE Jan Feb 16	41.66		
Chq 373 : HMRC Clerks PAYE Mar 16	20.83		
Chq 369 : DBC (for NPPF printing)	8.85		
Chq 370 : Ryman (for NPPF binding)	4.19		
Parish Precept 2016-17		5530.00	
Chq 376 : Sam Turner (for plants)	15.00		
Chq 378 : NE Printing (for carol sheets)	12.96		
BALANCE 30 April 2016	177.58	5530.00	£6706.86
May 2016			
Chq 374 : GNAA donation (no receipt)	50.00		
Chq 377 : St Edwin's Church (for use of hall)	180.00		
Chq 379 : Clerk salary for April, May 2016	166.66		
BALANCE 3 Jun 2016	396.66		£6310.20
June 2016			
Donations to Parish Council for Garden Party (from High Coniscliffe PC and Mark Harrison)		180.00	
Chq 380 : HMRC PAYE for Clerk Apr, May 2016	33.33		
Chq 384 : LC and Mb Parish Council – cash advance for garden party	250.00		
Chq 381 : DBC for Parish Insurance	178.74		
Chq 383 : Anchorage Hire Centre	Cancelled		
Chq 385 : Elmridge for Planting and Maintenance	1210.40		
Chq 386 : Anchorage Hire Centre for Hire of Generator	72.00		
Return of part of cash advance (chq 384)		142.10	
BALANCE 1 July 2016	1744.47	322.10	£4887.83
July 2016			
Chq 382: Party Tents for Marquee for garden party	280.00		
Chq 388: Clerk salary for June, July 2016	166.66		
Chq 389: HMRC PAYE for Clerk June, July 2016	50.01		
Chq 387: S Gatenby for gifts for 2 helpers at garden party	50.01		
BALANCE 1 Aug 2016	546.68		£4341.15
Aug 2016			
Chq 390 : M Ferguson for Planning Consultancy	315.00		
Chq 391 : M Bailey reimbursement for Strimmer (from Sam Turner)	330.61		

NATWEST CURRENT ACCOUNT

Funds from Business Reserve Account (for Chq 387, gifts for helpers)		50.01	
BALANCE 1 Sep 2016	645.61	50.01	£3745.55
Sep 2016			
Chq 392 : Land Registry for land to east of Gate Lane	40.00		
Chq 393 : Clerk salary Aug, Sep 2016	166.66		
Chq 394 : HMRC PAYE for Clerk Aug, Sep 2016	41.66		
Chq 395 : D Armstrong	Cancelled		
Chq 396 : M Bailey for Parish Maintenance Jul to Sep 2016	151.00		
BALANCE 1 Oct 2016	399.32		£3346.23
Oct 2016			
Chq 398 : Land Registry for land to west Gate Lane	40.00		
Chq 399 : BDO for external audit	42.00		
Chq 397 : DW Maintenance for Parish Maintenance Jul 16	40.00		
Refund of Chq392 from Land Registry		40.00	
Chq 401 : Clerk office expenses	76.55		
Chq 402 : Clerk travel expenses for Finance training	26.10		
Chq 403 : M Bailey for hedge trimming Gate Lane	95.00		
Chq 400 : D Armstrong for Parish Maintenance Jul to Sep 2016	60.00		
BALANCE 1 Nov 2016	379.65	40.00	3006.58
Nov 2016			
Transfer of funds in from Business Reserve Account		3000.00	
Chq 405 : Petty cash top-up	87.05		
Chq 404 : CDALC fee for clerk finance training	27.00		
Chq 408 : Clerk salary Oct, Nov 2016	166.66		
Chq 409 : HMRC PAYE for Clerk Oct, Nov 2016	41.66		
Chq 406 : TWM for Speed Visors	4919.88		
BALANCE 1 Dec 2016	5242.25	3000.00	764.33
Dec 2016			
Chq 407 : Insurance for speed visors	59.45		
Chq 412 : M Ellerton for refreshments for Christmas event	95.50		
Chq 410 : St Edwins church hall hire	180.00		
Chq 411 : S Gatenby for refreshments for Christmas event	24.00		
BALANCE 1 Jan 2017	358.95	0.00	405.38
Jan 2017			
Chq 414: M Bailey for printing planning applicn documents	111.19		
Transfer of funds from Business Reserve account		1000.00	
Chq 413 : M Ellerton for Cockerton Brass Band	75.00		
Grant from CDALC for Transparency Code Compliance		1449.16	
Chq 413: returned as not signed		75.00	
Chq 415 : Clerk salary Dec 2016 , Jan 2017	166.66		
Chq 416 : HMRC PAYE for Clerk Dec 2016 , Jan 2017	41.66		
Chq 417: M Bailey reimbursement for Laptop, scanner, software and set-up for compliance with Transparency Code (paid out of grant received for Transparency Code)	639.97		
Chq 418 : M Bailey for Parish Maintenance Oct to Dec 2016	110.00		
Chq 419: Maria Ferguson for Planning Consultancy Fees	650.00		

NATWEST CURRENT ACCOUNT

BALANCE 1 Feb 2017	1794.48	2524.16	1135.06
Feb 2017			
Chq 421: TWM for spare batteries for speed visors	237.60		
Chq 420: M Ellerton for Printer Ink	20.00		
Chq 422: M Ellerton for Cockerton Brass Band	75.00		
Chq 424: M Bailey for training in web-site, document scanning and upload for 2014 to 2017 (paid out of grant received for Transparency Code)	237.50		
Chq 423: L J Johnstone (LJ Digital Media) for design and commissioning of Parish Council web-site (paid out of grant received for Transparency Code)	495.00		
BALANCE 1 Mar 2017	1065.10	0.00	69.96
Mar 2017			
VAT rebate		819.98	
VAT rebate		171.91	
Chq 425: Clerk salary Feb, Mar 2017	166.70		
Chq 426: HMRC PAYE for Clerk Feb, Mar 2017	41.68		
Chq 428: M Bailey printing expenses for Hedgerow Statement of Truth	104.09		
Chq 429: M Bailey for transparency code document uploads Jan to Mar 17 (paid out of grant received for Transparency Code)	37.50		
Chq 430: M Bailey for Parish Maintenance Jan to Mar 17	39.99		
Chq 431: M Ellerton for misc Stationery	53.19		
Chq 427: Return of funds held on behalf of Events Committee	424.00		
BALANCE 31 March 2017	867.15	991.89	£194.70
BALANCE C/F 31 March 2017			£194.70