

## LOW CONISCLIFFE AND MERRYBENT PARISH COUNCIL

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7 March 2017

Dear Sir/Madam

I hereby summon you to attend a meeting of the Parish Council at St Edwin's Church Hall, High Coniscliffe on Tuesday 14 March 2017 (7.00 pm). Please advise any apology for absence to the Clerk in advance of the meeting.

Thanks,  
Mark Bailey (Clerk to Parish Council)

### AGENDA

1. Apologies for absence
2. Declarations of interest
3. Public forum
4. Minutes of last meeting (to be adopted and signed)
5. Finance and accounts
  - Bank account balance
  - Expenses for approval
  - Recovery of VAT
  - Clerk salary review
6. Matters arising from previous minutes
  - Expenses for charging of batteries for speed visor
  - Conservation Area status (incorrect information in report)
  - Adoption of Phone Kiosk
  - Enforcement action re untidy land in Low Coniscliffe
  - Update on Neighbourhood Plan (incl CPRE proposal)
  - Transparency Code web-site
  - Elmridge planting / maintenance
  - Merrybent noticeboard
  - Big Spring Clean
  - Subscription to Co Durham Assoc Local Councils
  - Concern about cycling on riverbank footpath, Low Coniscliffe
7. Planning applications and decisions
8. Highway matters
9. Parish matters
  - Activity in Community Forest
10. Items for future consideration
11. Correspondence
12. Information from meeting(s) attended
13. Date of next meeting: 16 May 2017 (Annual Parish Assembly and Annual Meeting of Parish Council)

**Member(s) of the Parish are welcome to attend Parish Council meetings and may contribute during the Public Forum item (at the discretion of the chair).**